

WASHOE LOCAL EMERGENCY PLANNING COMMITTEE

General Membership Committee

MEETING MINUTES

Thursday ~ July 23, 2009 ~ 9:00 a.m.

Washoe County Regional Emergency Operations Center
5195 Spectrum Boulevard, Reno, Nevada

1. CALL TO ORDER/ROLL CALL

Chair Magenheimer called the meeting to order at 9:08 a.m. A quorum was established.

MEMBERS PRESENT: Greg Befort – Regional Public Safety Training Center; Chris Brockway – Reno Sparks Convention and Visitors Authority; Jim Caughron – Washoe County Risk Management; Eileen Coulombe – Washoe County Health District; Marshall Emerson – Washoe County Sheriff's Office; Craig Harrison – Washoe County Communications and Security; Michael Hurick – American Red Cross; Bob Knoll – Reno Fire Department; Teresa Long – Washoe County District Health; Chris Magenheimer – North Lake Tahoe Fire Protection District; Chet Malewski – Truckee Meadows Water Authority; Alan Minor – Truckee Meadows Water Reclamation Facility; Joe Nishikida – Reno Fire Department; Rob Reeder – Regional Transportation Commission; Chris Smith – Washoe County School District; and Woody Wright – University of Nevada, Reno.

MEMBERS ABSENT: Terry Bohl – Pyramid Lake Paiute Tribe; Gary Cummings – Sierra Chemical; Pete Dolan – Reno Tahoe Airport Authority; Steve Driscoll – City of Sparks; Mike Greene – Sierra Fire Protection District; Frank Freivalt – Sparks Fire Department; Jim Gubbels – Regional Emergency Medical Services Authority; David Hunkup – Reno Sparks Indian Colony; Aaron Kenneston – Washoe County Emergency Manager; Jen Jackson – KTVN Channel 2; Jeff Kinder – Nevada Division of Environmental Protection; Doug McPartland – Reno Police Department; Russell Rocha – Ormat Nevada Steamboat Facilities; Ron Schmidt – Sparks City Council; Eugene Spoon – Renown; and Dee Stueve – Associated General Contractors, Brian Allen – Sparks Police Department; Scott Alquist – Truckee Meadows Community College

ALTERNATES PRESENT: ; Debra Barone – Washoe County District Health; Brent Boynton – KOLO Channel 8; Russell Brigham – Reno Sparks Indian Colony; Beverly Buchanan – Reno Emergency Communications;; Charlie Dimino – Reno Police Department; Tom Garrison – Sparks Fire Department; Eric Millette – Sparks Fire Department; Sandy Munns – Reno Fire Department; Mitch Nowicki – Regional Emergency Medical Services Authority; and Jeff Whitesides – Washoe County Health District.

ALTERNATES ABSENT: Rick Bareuther – City of Sparks; Julie Bender – Regional Public Safety Training Center; John Bernardy – Ormat Nevada Steamboat Facilities; Chris Bordes – Reno Tahoe Airport Authority; Liz Clark – Reno Sparks Convention and Visitors Authority; Beverly Depew – American Red Cross; Ron Espalin – Sierra Chemical; Dave Evans – Nevada Division of Environmental Protection; Dan Gabica – Charter Communications; Buzz Harris – Associated General Contractors; Bruce Hicks – North Lake Tahoe Fire Protection

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District; Steve Keefer – Sparks Police Department; Mike Krysztof – Sierra Fire Protection District; Tim Kuzanek – Washoe County Sheriff's Office; Tom Lo – Washoe County Communications and Security; John Madole – Associated General Contractors; Mike Mieras – Washoe County School District; Val Moser – Washoe County Sheriff's Office; Kristin Remington – KTVN Channel 2; Jeanne Rucker – Washoe County Health District; Bob Sack – Washoe County Health District; Jason Sease – Sierra Fire Protection District; John Slaughter – Washoe County Management Services; Klark Staffan – Regional Emergency Medical Services Authority; John Tarter – Reno Police Department; Bruce Wade – American Red Cross; and Jim Wilson – Reno Sparks Convention and Visitors Authority; Kariann Maitland – Reno Emergency Communications; Matt Marquez – Sparks Police Department; Rick Vandenberg – Reno Emergency Communications; Deb O'Gorman – Truckee Meadows Community College; J. D. Akenhead – Truckee Meadows Community College Fred Davis – Pyramid Lake Paiute Tribe

Mary Kandaras – Deputy District Attorney, was also present.

2. APPROVAL OF THE JUNE 18, 2009, GENERAL MEMBERSHIP MEETING MINUTES

It was moved by Jim Caughron, seconded by Chris Brockway, to approve the June 18, 2009, General Membership minutes, as submitted. MOTION CARRIED.

3. APPROVE OF THE JULY 16, 2009, GRANTS AND FINANCE SUBCOMMITTEE MEETING MINUTES

It was approved by Jim Caughron, seconded by Mitch Nowicki, to approve the July 16, 2009, Grants and Finance Subcommittee minutes, as submitted. MOTION CARRIED.

4. GRANT OPPORTUNITIES – Information & Discussion of upcoming and/or existing LEPC (Local Emergency Planning Committee) grants.

There were no new grant opportunities.

5. APPROVAL OF THE STATE EMERGENCY RESPONSE COMMISSION (SERC), 2009 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP), MID-CYCLE TRAINING GRANT APPLICATIONS AS RECOMMENDED BY THE LEPC GRANTS AND FINANCE SUBCOMMITTEE

Cathy Ludwig – Grants Administrator, provided an overview of the July 16, 2009, Grants and Finance Subcommittee recommendations for the SERC (State Emergency Response Commission, HMEP (Hazardous Materials Emergency Preparedness) mid-cycle training

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grant applications. Ms. Ludwig drew attention to the spreadsheet (copy on file) that details the applications. Under Continuing Challenge (Training) the applicants have complied with the SERC requirement to share hotel rooms and travel expenses among and between attendees. The grant applications include attendees from North Lake Tahoe Fire Protection District (1); City of Sparks Fire (10); City of Reno Fire (6); Washoe County Health District (3); and Washoe County Sheriff's Office (5). The Inter-hospital Coordinating Council is seeking funding for HAZWOPER (Hazardous Waste Operations and Emergency Response) training that would normally be included in the HazMat Expo, which has been cancelled for 2009. The Reno Fire Department, as part of the TRIAD is seeking funding for BullEx training equipment, which will be discussed separately. Washoe County Sheriff's Office is also seeking planning funding in the amount of \$4,688.00, which will also be discussed separately. Ms. Ludwig noted that the total training request is \$36,500.02 and explained that SERC had awarded a portion of the \$57,000.00 that is available statewide. Planning has approximately \$92,000.00 available statewide and has also had some funds allocated, thus reducing the statewide amount.

Tom Garrison – Sparks Fire on behalf of the TRIAD, commented that a letter declining the training had been received from the State Fire Marshal. However, it is Mr. Garrison's belief that the BullEx Training equipment application did not meet the SERC guidelines as he could not identify any specific training course link to HMEP funding.

Ms. Ludwig noted that the General Membership could vote to forward the request to SERC and read the SERC requirements (copy on file) into the record.

Responding to Greg Befort's inquiry about the Grants and Finance Subcommittee recommendation, Ms. Ludwig explained that their recommendation of approval was contingent upon being able to meet SERC requirements. Ms. Ludwig commented that she is willing to leave the application in the request and allow SERC to consider the matter if that is the direction of the General Membership.

Bob Knoll – Reno Fire Department, withdrew the grant application for BullEx Training equipment.

Ms. Ludwig then summarized the Washoe County Sheriff's Office application for a Needs Assessment planning application in the amount of \$4,688.00.

Marshall Emerson – Washoe County Sheriff's Office, explained that the request is intended to provide an assessment and training to integrate Washoe County Sheriff's Special Operations and Search and Rescue with first responders for hazardous materials and other incidents. Mr. Emerson noted that the Search and Rescue team brought several type of equipment including, but not limited to side-scan sonar that can be used to locate submerged nuclear waste container in the event of an intentional or accidental scenario.

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It was moved by Jim Caughron, seconded by Marshal Emerson, to approve the Washoe Local Emergency Planning Committee Grants and Finance Subcommittee recommendations in the following amount and categories: 1) Training - \$30,439.62; and 2) Planning \$4,688.00. MOTION CARRIED.

6. ANNOUNCEMENT OF UPCOMING LEPC (Local Emergency Planning Committee) OFFICER NOMINATIONS TO TAKE PLACE IN AUGUST 2009

Cathy Ludwig – Grants Administrator, reminded the membership that nominations for the position of Vice-chair and the At-Large positions would be ajenized for the August, 2009, meeting. Ms. Ludwig asked that nominations be forwarded to her before the August meeting.

7. LEPC (Local Emergency Planning Committee) OFFICERS', MEMBERS', ALTERNATES', AND STAFF COMMENTS * – *This item is limited to announcements or topics/issues proposed for future workshops/agendas.*

Chair Magenheimer noted that there is also an opening for Chair of the Grants and Finance Subcommittee.

Chris Smith outlined upcoming training opportunities (copy on file), including the Debris Management Class at the REOC (Regional Emergency Operations Center) July 29, 2009; Interstate Evacuation Conference at South Lake Tahoe – August 20, 2009; Training and Planning Workshop – September 17, 2009; Mass Fatality exercise at Incline Village – November 18, 2009. Additionally, planning for the May 17 - 21, 2010, National Level Exercise (NLE) in Las Vegas NV has started.

8. PUBLIC COMMENTS *

Jeff Whitesides – Washoe County Health District, noted that the annual dispensing exercise is being planned for October 17, 2009. This particular exercise will be for drive-thru vaccinations to socially isolate individuals during the vaccination process. The request is to identify locations that have a fixed structure that will accommodate a two (2) vehicles configuration in locations that will allow ingress and egress without significant impact on adjacent roadways. Mr. Whitesides asked that suggestions be forwarded to him at 775-328-6130.

Woody Wright – University of Nevada, Reno, suggested the use of the Livestock Events Center that would accommodate drive-thru facilities with access from both Wells Avenue and Sutro Streets.

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Mr. Whitesides noted that there had already been some discussion about that facility, but that it appears to have some limitations given the design and entry points.

Dan Mackie – Washoe County Health District, stated he needed special sites not theoretical sites as the same site will be used during the vaccinations process in November.

Mary Kandaras – Deputy District Attorney, noted that this was not an agenzized matter and must be limited to an announcement of need without discussion.

9. NEXT LEPC MEETING * ~ August 20, 2009 - Regional Emergency Ops. Center (REOC)

The August 20, 2009, meeting date has been changed to Thursday, August 13, 2009, due to the conflict with the Evacuation Conference at South Lake Tahoe.

10. ADJOURNMENT

Chair Magenheimer adjourned the meeting at 9:38 a.m.